

**Town of Becket
Board of Selectmen Working Meeting
October 26, 2018
12:00 p.m.
Town Hall
557 Main Street, Becket**

Attendees:

Board of Selectmen: William ("Bill") Elovirta, *Chair*; Michael Lavery, *Vice-Chair*
Absent: Nicole Ledoux, *Clerk*

Staff: Beverly Gilbert, Administrative Assistant

1. Call to order

Bill Elovirta called the meeting to order at 12:01 p.m. The BOS was recording the meeting.

2. Approval of Meeting Minutes

Michael Lavery moved to approve the October 17, 2018 meeting minutes. Bill Elovirta seconded. Motion carried.

3. Discussion and vote on action relating to Open Meeting Complaints submitted by the Town Clerk.

The BOS discussed the open meeting law complaints submitted by the Town Clerk, George Roberts. One complaint was for the Board of Selectmen's October 3, 2018 and the other was for the Board of Selectmen's September 5, 2018 meeting. Michael Lavery and Bill Elovirta expressed that they never intended to slight the Town Clerk and they were surprised by the intensity of his reaction. The Selectmen acknowledged that the duties of the Town Clerk and other elected officials are not within the jurisdiction of the Board of Selectmen. The Board of Selectmen agreed that prior to entering discussion falling into this category, notification of the elected officials and posting an agenda item specific to this should occur. Bill Elovirta moved for the Board of Selectmen to amend section number 7 of the September 5, 2018 meeting minutes by striking the following language:

the Town Clerk for new appointees,

Michael Lavery seconded. Motion carried. On November 7, 2018 the Selectmen will vote to confirm that the copy of the revised minutes of the September 5, 2018 meeting reflects today's vote. Below is section 7 of the September 5, 2018 meeting minutes with the strike-outs listed.

7. BOS to discuss and possibly vote on Town Counsel's recommended changes to the Code of Conduct Policy

Nicole moved to adopt town counsel's recommended changes to the Code of Conduct Policy, and a notification of receipt for those refusing sign the acknowledgment section of the policy. Nicole seconded. Motion carried unanimously. It was agreed that the Code of Conduct will be distributed to: Town Employees, the Chairs of the Committees/Board to distribute amongst members, ~~the Town Clerk for new appointees,~~ and the Town Treasurer (new hire packets).

The Board of Selectmen will list Implementation of the Code of Conduct Policy on the November 7, 2018 Agenda.

The Board of Selectmen will produce a letter of response to Mr. Roberts' complaints. Prior to sending Mr. Roberts the letter and sending a copy of the letter to the Attorney General's Office, the BOS will arrange for Town Counsel to review the letter.

4. Any other business to come before the Board

Michael Lavery moved that henceforth, the Town of Becket shall hereby recognize that Trick or Treat will be celebrated on the 31st day of the month of October during the hours of 5 p.m. till 7 p.m. Bill Elovirta seconded. Motion carried.

Beverly Gilbert asked the Selectmen to specify the materials for her to copy for distribution to those attending the Route 20 Spring presentation scheduled on October 30, 2018. Bill Elovirta stated that he would like the engineering's estimate to be provided and that the Interim Town Administrator may have additional estimates (such as the yearly operating estimates) to include. Michael Lavery will identify the plan to Beverly Gilbert that she will enlarge into a poster. The BOS will invite Board of Health Chairperson, Gale Labelle, to sit at the table with them during this informational session.

5. BOS to adjourn the meeting

Michael Lavery moved to adjourn. Bill Elovirta seconded. Motion carried unanimously. At 12:45 p.m., Bill Elovirta adjourned the meeting.

Respectfully submitted,
Beverly Gilbert, Administrative Assistant



William Elovirta, *Chairperson*



Date of Board of Selectmen approval

Documents discussed at the meeting:

- Board of Selectmen Meeting Minutes dated October 17, 2018
- Town Clerk's Open Meeting Law Complaint Form (October 3, 2018 Meeting)
- Town Clerk's Open Meeting Law Complaint Form (September 5, 2018 Meeting)
- Board of Selectmen Meeting Minutes dated October 3, 2018
- Board of Selectmen Meeting Minutes dated September 5, 2018